

Name of Student Traveler: _____

(PRINT)



Raa Middle School (RMS)

New York City/ Washington D.C. Program/Trip Behavior Contract

Both student travelers and their parents must read and sign this contract to travel with RMS.

Before the trip, students:

1. Must maintain a D - or better in ALL courses on the 2nd Nine-Week report card and 3rd Nine Weeks progress report. Failure to maintain a D - or better on progress reports (2nd and 3rd Nine Weeks) will result in trip probation. *Trip probation means:* The student MUST improve the failing grade, or risk being removed. Administration will weigh special circumstances.
2. Must be in good standing regarding behavior and discipline.
 - Students will not participate if they receive two (2) Opportunity to Improve (OFI) referrals during the 2nd and 3rd grading period.
 - Students will not participate if they receive one (1) Out-of-School Suspension (OSS) referrals during the 2nd and 3rd grading period.
 - Any student receiving more than 4 referrals (OFI or OSS) in the school year cannot attend the field trip.
3. Must maintain acceptable attendance. No more than 3 unexcused absences during the 2nd and 3rd grading period.
4. If hotel roommates must be changed at the last minute due to meeting the contract of four students per room, or circumstances beyond RMS control, students and parents agree to accept new hotel assignments.
5. If bus assignments must be changed at the last minute, students and parents agree to accept the new bus assignment. RMS administration has the final authority regarding who can go on the trip, bus assignments and hotel room assignments.

On the trip, students:

1. Must follow all rules and directions of any RMS chaperone on the trip.
2. Must comply with any given direction the first time it is given.
3. Must follow all RMS rules, dress code, and student handbook expectations apply on the trip.
4. May have and bring cell phones on the trip. However, it is imperative that phones are off and not in use while guides are speaking/leading the group, touring museums, government buildings, and other sites.
5. Must listen to and respect all tour guides, tour site personnel, and/or museum staff or tour guides.
6. Must take part in all group activities, including tours, meals, meetings etc.
7. Must respect all property while on the trip including the hotel and motor coach (bus). Any destruction or vandalism of any hotel/bus property will become the compensatory/financial responsibility of parents.
8. Must respect the other hotel patrons. Students will maintain “normal” voice levels in rooms. Failure to comply with requests to reduce the volume of voices in rooms, parents will be called, and school consequences will be assigned to student(s) upon return to school.
9. May bring food and drinks for the bus ride and hotel room. However, energy drinks such as Red Bull, Monster, etc. ARE NOT PERMITTED! (All drinks must have a “screw” cap and remain in their original container).
10. CANNOT have any illegal substance such as tobacco, alcohol, and/or drugs at any time. Violations will be dealt with according to [Leon County School Student Code of Conduct](#).
11. Have strict expectations of boys remaining in boy rooms and girls in girl rooms/floors. Students may not visit other rooms without their chaperone's permission. Violations of this expectation could include OFI or OSS on return to school.
12. At curfew, students MUST stay in their rooms with doors closed and locked. In an emergency, they should contact their chaperone or the hotel security guard. Violations of this expectation could include restrictions during the trip, and OFI or OSS on return to school.

After the trip:

1. Students are expected to be at school on Monday following the trip. Attendance will be checked.
2. Students MUST complete 100% of absent work based on the teacher's expectations.

FIELD TRIP BEHAVIOR AND EXPECTATIONS STUDENT AGREEMENT

I, _____ (*print student name*), understand and agree to follow the rules and expectations listed below while on my overnight field trip to **New York City and Washington, D.C. on March 17-23, 2024.**

1. I understand that this is a school field trip, and that [Leon County Schools Student Code of Conduct](#) applies to my conduct during this field trip. I agree to follow the Student Code of Conduct while on the field trip and understand that I may be disciplined upon my return if I violate the Student Code of Conduct during this trip.
2. I will conduct myself with maturity, courtesy, and respect toward all parties participating in the field trip, including my classmates, teachers, bus drivers, and venue (e.g., museum, hotel, restaurant) staff.
3. I realize teachers are responsible for my welfare and the welfare of the group. Accordingly, I will always obey their instructions. I also understand the sponsoring teacher(s) has the final authority and the right to administer consequences for any students who are in breach of this agreement.
4. I acknowledge this is an educational trip. I realize my participation in all group meetings, meals, tours, excursions, and other scheduled events are mandatory. I realize I will only be exempt from participating in scheduled events if I am ill and get permission from a chaperone/teacher to miss an event.
5. Allocation of free time is at the discretion of the chaperone/teacher. I will never go off alone or make any unplanned trips or excursions while on the field trip. I will carry the name, address, and phone number of the chaperones/teachers with me. I will always keep a chaperone/teacher informed of my whereabouts (e.g., trip to the restroom at a venue).
6. I understand I must stay at the accommodation arranged by the school. I will remain in my assigned hotel room until the time designated by my chaperone.
7. I understand I am not to leave my assigned hotel room after curfew unless I am accompanied by a chaperone/teacher. In case of emergency, I will immediately contact a chaperone/teacher.
8. I understand that boys' rooms/floors are off limits to girls and vice versa.
9. I will respect public and personal property. I understand any damage incurred to public or personal property due to my conduct will be my responsibility. I understand Leon County Schools is not liable for any damage that may occur to my personal property on the field trip.
10. I will not drink alcohol, smoke, use other tobacco products, or use illegal drugs and/or medication that is not prescribed to me during this trip. I will not accept or transport any of these items.
11. I understand that if I do not follow the rules and expectations listed above, or if I engage in illegal activity, I may be required to come home early. I understand my parent(s) will be financially responsible for sending me home.

I, _____ (*print student name*), have read the rules and expectations listed above and agree to abide by them. I understand that I may be disciplined and/or sent home early if I fail to adhere to these rules and expectations. By signing below, you agree that you have read and understand these behavioral expectations. Any violations of the above will carry severe consequences.

Student Signature _____ **Date** _____
Parent Signature _____ **Date** _____